

## MINUTES

Minutes of the regular meeting of the Board of Directors of the American Valley Community Services District held on January 12, 2023 at 179 Rogers Ave., Quincy, California, in Plumas County.

Present: Bill Martin, President  
Denny Churchill, Director  
Kathy Felker, Director  
Josh Nelson, Best, Best and Krieger  
Jewdy Lambert, Public

Michael Beatty, Vice-President  
Ruth Jackson, Director  
Jim Doohan, General Manager  
Katie Nunn, Board Secretary  
Shin Green, Eastshore Consulting

Absent: None

The meeting was called to order at 9:03 a.m. by President Martin and it was determined that a quorum was present.

**Director Churchill to accept the agenda. Director Jackson seconded. The motion carried unanimously. Ayes: Martin, Beatty, Churchill, Jackson, Felker; Noes: None; Absent: None**

### **PUBLIC FORUM:**

Mrs. Lambert expressed her concern regarding the access to the parcel. Mr. Nelson assured her that they are aware.

### **APPROVAL OF MINUTES:**

**Director Jackson moved to approve the minutes for the December 15, 2022 special meeting. Director Felker seconded. The motion carried unanimously. Ayes: Martin, Beatty, Churchill, Jackson, Felker; Noes: None; Absent: None**

### **BOARD OF DIRECTORS:**

Vice-President Beatty nominated President Martin to remain as President. Director Felker seconded. Director Felker nominated Vice-President Beatty to remain as the Vice-President. Director Churchill seconded. Having no further nominations, **Director Churchill moved to appoint Mr. Martin as President and Mr. Beatty as Vice-President for the 2023 calendar year. Director Jackson seconded and the motion carried unanimously. Ayes: Martin, Beatty, Churchill, Jackson, Felker; Noes: None; Absent; None**

Mr. Shin Green presented the closing documents for the USDA WWTP loan. The long term obligations of the loan were presented for the boards review.

The request from High Sierra Music to lease the land on Industrial Way was presented. The Board requested to increase the rent to \$7,500 and bring the lease agreement back to the February meeting for possible approval.

The update from the Plumas Fire Safe Council was presented.

The board went into closed session at 9:55 a.m.

The board returned to open session at 9:59 a.m.

President Martin reported that there was no reportable action taken.

A budget committee meeting is scheduled for February 14, 2023.

### **WASTEWATER TREATMENT PLANT IMPROVEMENT PROJECT:**

General Manager Doohan reported on the wastewater treatment plant improvement project. Four valves have failed. The warranty of these valves was discussed and if Myers should be replacing these and not the District.

**GENERAL MANAGER REPORT:**

General Manager Doohan reported on the various projects.  
The main project has been getting the new plant up and running.

**BUSINESS MANAGER:**

**Director Churchill moved to approve the bills for December. Vice-President Beatty seconded and the motion carried unanimously. Ayes: Martin, Beatty, Churchill, Jackson, Felker; Noes: None; Absent: None**

The production reports were presented for the Board to review.

**LEGAL:**

The board went into closed session at 10:40 a.m.  
The board returned to open session at 10:53 a.m.

**President Martin reported that no reportable action was taken.**

**ADJOURNED: Director Churchill moved to adjourn the meeting at 10:55 a.m. Vice-President Beatty seconded. The motion carried unanimously. Ayes: Martin, Beatty, Churchill, Jackson, Felker; Noes: None; Absent: None**

Signed:

  
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Bill Martin, President

Attested:

  
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Katie Nunn, Board Secretary