

MINUTES

Minutes of the regular meeting of the Board of Directors of the American Valley Community Services District held on March 12, 2020 at 179 Rogers Ave., Quincy, California, in Plumas County.

Present:	Denny Churchill, President	Bill Martin, Vice-President
	Kathy Felker, Director	Michael Beatty, Director
	Ruth Jackson, Director	
	Jim Doohan, General Manager	Katie Nunn, Board Secretary
	Josh Nelson, Best, Best and Krieger	Victoria Metcalf, Feather Publishing
	Steven Alfred, Surveyor	Jewdy Lambert, Public
	Kelby Gardiner, Plumas Audubon	Lindsay Wood, Plumas Audubon Society

Absent: None

The meeting was called to order at 9:00 a.m. by President Churchill and it was determined that a quorum was present.

Vice-President Martin moved to accept the agenda. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Felker, Beatty, Martin, Jackson; Noes: None; Absent: None

PUBLIC FORUM:

Mrs. Lambert questioned when a fence would be put up around the well on the Industrial Way property.

APPROVAL OF MINUTES:

Vice-President Martin moved to approve the minutes for the January 9, 2020, February 13, 2020, and the March 3, 2020 meetings. Director Felker seconded and the motion carried unanimously. Ayes: Churchill, Felker, Beatty, Martin, Jackson; Noes: None; Absent: None

LEGAL:

The Board went into closed session at 9:13 a.m.

The Board returned to open session at 9:45 a.m.

President Churchill reported that there was no reportable action taken.

The request from High Sierra Music Festival will be on the April agenda.

BOARD OF DIRECTORS:

Lindsay Woods and Kelby Gardiner from the Plumas Audubon Society presented an update regarding the joint planning effort for the Fire Fuels Reduction project. President Churchill requested that the proposal be on the April agenda.

Vice-President Martin moved to declare the F-250 and the Sewer Jet as surplus property. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Felker, Beatty, Martin, Jackson; Noes: None; Absent: None

Vice-President Martin moved to approved Resolution 2020-01, Authorizing the Financial Assistance Application for the Wastewater Collection Grant. Director Jackson seconded and the motion carried by the following roll call vote: Ayes: Churchill, Felker, Beatty, Martin, Jackson; Noes: None; Absent: None.

Director Beatty requested the purchasing policies be on the April agenda.

Mr. Nelson suggested the District be prepared for the COVID-19 pandemic.

GENERAL MANAGER REPORTS:

General Manager Doohan reported on the current projects.

The quotes for water main extension were opened. **Vice-President Martin moved to award the project to the low bidder, Wilburn Construction. Director Beatty seconded the motion and it carried unanimously. Ayes: Churchill, Felker, Beatty, Martin, Jackson; Noes: None; Absent: None**

Vice-President Martin moved to approve the Mitigated Negative Declaration for the wastewater treatment plant. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Felker, Beatty, Martin, Jackson; Noes: None; Absent: None

The revised timeline and project costs for the Wastewater Treatment Plant Improvement Project were presented.

The bids for the water tank maintenance were opened. **Director Beatty moved to award the Water Tank Maintenance contract to the low bidder, SUEZ. Vice-President Martin seconded and the motion carried unanimously. Ayes: Churchill, Felker, Beatty, Martin, Jackson; Noes: None; Absent: None**

BUSINESS MANAGER:

Director Felker moved to approve the bills as presented. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Felker, Beatty, Martin, Jackson; Noes: None; Absent: None

Vice-President Martin moved to approve the payment to Carollo Engineering for the Wastewater Treatment Plant Improvement Project. Director Felker seconded and the motion carried unanimously. Ayes: Churchill, Felker, Beatty, Martin, Jackson; Noes: None; Absent: None

Director Beatty moved to approve the payment to CRWA for the property and liability insurance. Vice-President Martin seconded and the motion carried unanimously. Ayes: Churchill, Felker, Beatty, Martin, Jackson; Noes: None; Absent: None

Vice-President Martin moved to approve the write off of the foreclosed property. Director Jackson seconded and the motion carried unanimously. Ayes: Churchill, Felker, Beatty, Martin, Jackson; Noes: None; Absent: None

Director Beatty requested board member training. Mr. Nelson will work with the Business Manager to provide some options to the board.

WATER ISSUES/PROJECTS:

The production and conservation reports were presented for the Board to review.

ADJOURNED: Vice-President Martin moved to adjourn the meeting, Director Jackson seconded. The meeting adjourned at 10:50 a.m.

Signed:

Attested:

Denny Churchill, President

Katie Nunn, Board Secretary