

MINUTES

Minutes of the regular meeting of the Board of Directors of the Quincy Community Services District held on August 14, 2008 at 900 Spanish Creek Road, Quincy, California, in Plumas County.

Present: Denny Churchill, President
Ruth Jackson, Vice President
James Bequette, Director
Kimber Kraul, Director
Richard Castaldini, Director
Larry Sullivan, General Manager
Lyn Walters, Board Secretary
Guests: Josh Sebold, Feather Publishing
Chad Simonson, Utility Services

The meeting was called to order at 9 a.m. by President Denny Churchill and it was determined that a quorum was present. **Director Jim Bequette made a motion to accept the agenda; Director Kim Kraul seconded the motion and the motion was carried unanimously.**

APPROVAL OF MINUTES OF JULY 10, 18, 28 MEETINGS: Director Kraul moved to accept the minutes for each date. Director Dick Castaldini seconded and the motions were carried unanimously.

PUBLIC FORUM: There were no comments.

THERE WAS NO CLOSED SESSION.

GENERAL MANAGER'S REPORT: The General Manager reviewed his project list, noting that the Headworks Phases III was 95 percent complete. He reported that Well 7 was being put online although it only produced 50 gpm. The water is clean and the well will be manually operated and can be turned on and off as needed. Mr. Castaldini asked about the property the District owns near Nugget Motors. Mr. Sullivan then brought out maps of all the potential new well sights and charts depicting the levels of possible contamination at each site.

The board then discussed the cost of paving the parking lot. It has gone up over the years from \$25,000 to \$100,000. It was decided to delay the paving as it is not an emergency in the face of having to acquire more land and other big projects.

Mr. Sullivan told the board that the District would received a \$290 rebate by changing out light bulbs and ballast in the office building from T12 to T8. The total cost would be \$800 before the rebate. **Director Bequette moved to give Larry the authority to decide to change the light bulbs. All other board members agreed.**

The board then requested that they not be given all the testing and lab paper work tracking conditions at the plant. Director Kraul asked that the paperwork be included only when there has been a problem.

FINANCIAL REPORTS: Director Bequette moved to approve all the bills for the month of July. Director Ruth Jackson seconded and the motion was carried without opposition. There were no financial statements ready this month since Mr. DeSelle's office was finishing up reports from the last fiscal year. The missing reports will be in next month's board packet. The board then discussed Mr. Mike Colbert's (of the USDA) assessment of the District's financial management which stated that QCSD had been performing above the average for the past ten years. The board was particularly pleased with Mr. Colbert's "Good work" comment. The board was apprised of the upcoming audit September 15,16, and 17.

ORDINANCES—AMENDMENTS: The Board discussed Ordinance 42 and after removing a section (4-1.13.2) on page 8 felt it was ready to present to the public. **Director Kraul moved to publish the**

ordinance summary and hold a public hearing on September 11. All agreed.

WASTEWATER/TREATMENT ISSUES: Director Kraul moved to pay the Converse Construction bill for the Headworks III Project. Director Castaldini seconded and the entire board concurred. Regarding the Prop. 50 Wetlands project, President Denny Churchill stated that the biological studies had been completed. However because of the state budget crisis the money for the project is being held up.

Mr. Sullivan then reported that he had received no word from Mr. Ron Dykstra about whether or not the state would approve relocating Clear Stream. Director Kraul complimented Mr. Sullivan's letter to Ron Dykstra regarding the two lead violations in 2006 which would cost the District \$6,000 in fines. Mr. Sullivan updated the board that the fines may be waived because the District had spent more than \$6,000 on studying how to solve the problem.

Next the board covered the topic of land acquisition. It was determined that the entire board was committed to land acquisition, needing the surface discharge in the summer. **Director Kraul moved to grant a letter of authority from the board to the general manager to submit grant applications to the Sierra Nevada Conservancy. Director Jackson seconded and the motion was carried. Director Jim Bequette moved to authorize the general manager to move ahead with engaging Warren & Schiffmacher LLC. to appraise the property. Director Castaldini seconded and the ayes were unanimous.**

Finally the board decided to wait until the grant pre-applications were reviewed before hiring Jim Arden of Water Management Consultants to assist with the technical details of land usage.

WATER ISSUES/PROJECTS:

Boyle Tank—Mr. Chad Simonson of Utility Services addressed the board about timelines for the Boyle Tank contract. He told the board that his company was purchasing a team to work out of Reno which would make the company much better suited to get the tank work done by December 31st. **Director Jim Bequette moved to sign the Utility Services Contract for Boyle Tank. Director Kim Kraul seconded and the motion was carried.** The start up date would be October 1st.

DISTRICT PROPERTY ISSUES: The Board then discussed Ms. Valois Glover's request for an easement over the District's gravel roadway up near Edwards Ave. It was decided to maintain the existing arrangement which was an easement for travel only, no encroachments or improvements. Ms. Glover would pay for any recorded easement.

AVCSA/JOINT POWERS AUTHORITY:

East Quincy Community Services District- Director Kraul was chosen to attend the EQSD regular meeting of September, Director Churchill for October, and Director Castaldini for November. There was no JPA discussion.

BOARD & STAFF COMMENT: Board member commented on an upcoming Special Districts Association meeting where LAFCo would be the topic.

ADJOURNED: Director Bequette made a motion to adjourn the meeting; Director Jackson seconded the motion and the motion carried unanimously. The meeting adjourned at noon.

Signed:

Attested:

Denny Churchill
President

Larry Sullivan
General Manager