

## MINUTES

Minutes of the regular meeting of the Board of Directors of the Quincy Community Services District held on October 9, 2008 at 900 Spanish Creek Road, Quincy, California, in Plumas County.

Present: Denny Churchill, President  
Ruth Jackson, Vice President  
James Bequette, Director  
Kimber Kraul, Director  
Richard Castaldini, Director  
Larry Sullivan, General Manager  
Jan Klement, District's Attorney

The meeting was called to order at 9:06 a.m. by President Denny Churchill and it was determined that a quorum was present. **Director Richard Castaldini made a motion to accept the agenda; Director James Bequette seconded the motion and the motion was carried unanimously.**

**APPROVAL OF MINUTES OF September 11: Director Richard Castaldini moved to accept the minutes for September 11, 2008. Director Kimber Kraul seconded and the motion was carried unanimously.**

**PUBLIC FORUM:** There were no comments.

**CLOSED SESSION:** The Board went into closed session with the District's Attorney Jan Klement regarding MTBE litigation and negotiation for real property. The Session lasted from 9:07 a.m. until 9:20 a.m. There was nothing to report.

**GENERAL MANAGER'S REPORT:** The General Manager updated the Board on monthly operations and reported no violations occurred in the month of September. The Board decided to schedule a special meeting for October 23 at 9:00 am. This meeting will include staff and focus on Administration and Operations Structure and possible strategies for transition if consolidation proceeds.

**FINANCIAL REPORTS: Director Bequette moved to approve the bills for September. Director Kraul seconded and the motion carried without objection.**

**Director Bequette moved to approve the financial statements for July and Director Ruth Jackson seconded the motion and the motion carried without objection.**

**Director Bequette moved to approve the continuation of health premiums on a case by case basis for staff on short term disability without vacation or sick leave available. Director Jackson seconded and the motion was carried. In the present case premiums were to be paid through December and would be reevaluated after that.**

Director Jim Bequette volunteered to write a new Human Resource policy to address the auditor's concern about how to balance private health account amounts that remain after an employee has left the district.

**WASTEWATER ISSUES/PROJECTS:** The General Manager announced that the Headworks Phase III project was complete. President Churchill reported to the Board that the CEQA work was currently being conducted for the Proposition 50 (wetlands) grant. Mr. Sullivan also presented the final version of the Sierra Nevada Conservancy grant application for a Solar UV Disinfection System. This was well received by the Directors.

**DISTRICT ORDINANCES, RESOLUTIONS, POLICIES, AND AGREEMENTS:** A Public Hearing regarding the proposed updated Sewer System Facilities Ordinance was opened at 10:35. No member of the public was present. Director Castaldini moved to waive the entire reading of the ordinance and to adopt the

proposed new version of the ordinance. Director Jim Bequette seconded the motion. **A roll call vote was taken: AYES: Dick Castaldini, Ruth Jackson, Jim Bequette, Kim Kraul and President Denny Churchill. NOES: none. ABSTAIN: none.**

**NEW CONNECTION APPLICATIONS:** There were no new connection applications presented.

**WATER ISSUES/PROJECTS:** Mr. Sullivan updated the full Board on a meeting held on October 1<sup>st</sup> regarding finalizing the new well sites. The meeting was attended by Burkhard Bohm, Jim Webster, Jim Doohan, and Mr. Sullivan. The Board was happy to hear that test sites were being finalized.

**AVCSA/JOINT POWERS AUTHORITY:**

**East Quincy Services District-** Director Churchill was selected to attend EQSD's October 14<sup>th</sup> meeting. If he could not make it Director Ruth Jackson volunteered to be his substitute. Regarding the October 7<sup>th</sup> AVCSA Special Meeting with PMC, two alternatives seemed to have emerged as the top choices. The first involved two enterprise zones under one Board. The second was to split the operations into two departments, water and wastewater, each with its own manager. No conclusions were drawn.

**BOARD & STAFF COMMENT:** There were no comments.

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**ADJOURNED: Director Bequette made a motion to adjourn the meeting; Director Castaldini seconded the motion and the motion carried unanimously. The meeting adjourned at 11:25 am.**

Signed:

Attested:

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Denny Churchill  
President

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Larry Sullivan  
General Manager