

MINUTES

Minutes of the regular meeting of the Board of Directors of the Quincy Community Services District held on December 11, 2008 at 900 Spanish Creek Road, Quincy, California, in Plumas County.

Present: Denny Churchill, President
Ruth Jackson, Vice President
James Bequette, Director
Kimber Kraul, Director
Richard Castaldini, Director
Larry Sullivan, General Manager
Jan Klement, District's Attorney (arrived at 9:20 a.m.)
Jacqui Harris, Acting Board Secretary

The meeting was called to order at 9:01 a.m. by President Denny Churchill and it was determined that a quorum was present. **Director Jim Bequette made a motion to accept the agenda; Director Ruth Jackson seconded the motion and the motion was carried unanimously.**

APPROVAL OF MINUTES OF November 13: Director Jim Bequette moved to accept the minutes for November 13, 2008. Director Richard Castaldini seconded and the motion was carried unanimously.

PUBLIC FORUM: There were no comments.

GENERAL MANAGER'S REPORT:

General Manager Larry Sullivan reported that the Boyle Tank Renovation was complete except for a few minor adjustments. He also stated that the actuarial spread sheet was started and sent along with Director Bequette's handbook policy disk to Jeff Furnish, BRS Actuarial Services. Mr. Sullivan also advised the Board that the California Integrated Water Quality System reporting was on line now. New Electronic (on-line) reporting requirement has started for the Wastewater Plant and Wastewater Collection System monthly reporting.

Josh Sebold of Feather Publishing arrived at 9:30 a.m.

FINANCIAL REPORTS: Director Kraul moved to approve the bills for November 2008, Director Bequette seconded and the motion carried without objection.

Director Kraul moved to approve the financial statements for October 2008 and Director Bequette seconded the motion and the motion carried without objection.

Mr. John Auman of Haws, Theobald and Auman was present to present the 07-08 audit to the Board. After brief discussion the Board asked Mr. Auman to have the wording changed to Health Reimbursement accounts and that employees hired after 1/1/06 were not eligible for the Plan II account. Also, to change the wording to include that the District services sewage outside the District's boundaries.

10:10 am Director Kraul left the meeting for a short time and returned at 10:45 am

Regarding Resolution 08-05 FY08-09 Appropriation Limit for QCSD; **Director Richard Castaldini moved to accept the Resolution as presented seconded by Director Kim Kraul. A Roll Call Vote was taken: AYES: President Denny Churchill, Director Richard Castaldini, Director Ruth Jackson, Director Kim Kraul, and Director Jim Bequette**

NOES: none.

ABSTAIN: none.

Motion passed unanimously.

Regarding Resolution 08-03 Establishing a Capitalization Threshold Policy for Fixed Assets for QCSD. **Director Richard Castaldini moved to accept the Resolution as presented seconded by Director Kim Kraul. A Roll Call Vote was taken: AYES: President Denny Churchill, Director Richard Castaldini, Director Ruth Jackson, Director Kim Kraul, and Director Jim Bequette**
NOES: none.
ABSTAIN: none.

Motion passed unanimously.

WASTE WATER ISSUES/PROJECTS: Rick Leonhardt discussed his proposal with the Board. He would like to have grazing rights for 5 years at an estimated value of \$10,000 per year. If he cannot have the grazing rights then he is asking \$10,000 more for each year he is unable to graze his stock. The estimated surveying cost for monumenting the property line between the two properties is \$7500. The surveyor would be able to do surveying with a short lead time.

Director Richard Castaldini moved to form an Ad Hoc Committee to negotiate details, seconded by Director Ruth Jackson, motion carried. The ad hoc committee will be Director Churchill and Director Bequette. They will meet on December 17, 2008 @ 9 a.m.

Administrative Civil Liability Mandatory Penalty Complaint issued by CRWQCB for Effluent Discharge violations. Larry Sullivan stated he will send a letter to the State including information of trying to purchase additional land as well as telling them about the Wetland Project.

DISTRICT POLICY HANDBOOK: Board to discuss proposed amendments and revision off rules. A resolution to be presented at next meeting on January 8, 2009.

WATER ISSUES/PROJECTS: Larry Sullivan called Public Health Dept., regarding grant being rescinded and sending back \$6160 grant money received due to MTBE settlement funds. No action.

Larry Sullivan stated he has submitted an application to California Department of Public Health for West Boyle Well #7. He further went on to say the application looks good with some questions. No action

AVCSA/JOINT POWERS AUTHORITY:

East Quincy Services District – Director Castaldini volunteered to attend EQSD’s January 13, 2009 meeting. Director Kraul gave a report on EQSD’s December 9 meeting.

The Board reviewed and signed the letter to John Sheehan.

BOARD & STAFF COMMENT:

Director Jackson was nominated for President and Director Kraul was nominated for Vice President. It was also suggested that the committee members remain the same.

A Roll Call Vote was taken: AYES: President Denny Churchill, Director Richard Castaldini, Director Ruth Jackson, Director Kim Kraul, and Director Jim Bequette
NOES: none.
ABSTAIN: none.

A special meeting was scheduled for January 15, 2009 to discuss disbursement/or use of the MTBE settlement funds. Also a closed session to discuss a personnel issue.

ADJOURNED: Director Bequette made a motion to adjourn the meeting; Director Castaldini seconded the motion and the motion carried unanimously. The meeting adjourned at 11:45 am.

Signed:

Attested:

Denny Churchill
President

Jacqui Harris
Acting Board Secretary