

MINUTES

Minutes of the regular meeting of the Board of Directors of the Quincy Community Services District held on February 11, 2009 at 900 Spanish Creek Road, Quincy, California, in Plumas County.

Present: James Bequette, Director
Richard Castaldini, Director
Denny Churchill, Director
Larry Sullivan, General Manager
Jan Klement, District's Attorney
Katie Gay, Acting Board Secretary
Terry Benoit, Plumas Corporation
Gia Martynn, Plumas Corporation

Absent: Ruth Jackson, President
Kimber Kraul, Vice-President

The meeting was called to order at 9:00 a.m. by Director James Bequette and it was determined that a quorum was present. **Director Denny Churchill made a motion to accept the agenda; Director Richard Castaldini seconded the motion and the motion was carried unanimously.**

APPROVAL OF MINUTES OF JANUARY 8TH AND MINUTES OF SPECIAL MEETING JANUARY 15TH: Director Denny Churchill moved to accept the minutes for January 8, 2009, as corrected. Director Richard Castaldini seconded and the motion was carried unanimously.

Correction: Page 1- Legal Counsel: "The Ad Hoc Committee consists of Director Bequette, Director Castaldini, Manager Sullivan and Rick Leonhardt." Change Director Castaldini to Director Churchill.

"Water usage was down 23%..." Change to "The water loss was 23%..."

Director Denny Churchill moved to accept the minutes for the Special Meeting on January 15, 2009, as corrected. Director Richard Castaldini seconded and the motion was carried unanimously.

Correction: Page 1 – Absent: Kimber Kraul, Vice President

PUBLIC FORUM: There were no comments.

LEGAL COUNSEL:

The Board went into Closed Session. The session lasted from 9:05 to 9:15 a.m. No action was taken.

GENERAL MANAGER'S REPORT:

General Manager Larry Sullivan gave an update on projects.

Director Richard Castaldini moved to allow General Manager, Larry Sullivan, to sign the contract with Utility Cost Management, LLC, Director Denny Churchill seconded and the motion carried unanimously.

The board discussed the request from Grizzly Creek Ranch for lab services. **Director Richard Castaldini moved to allow General Manager, Larry Sullivan, to send a letter declining the request, Director Denny Churchill seconded and the motion carried unanimously.**

FINANCIAL REPORTS: Director Churchill moved to approve the bills for January 2009, Director Castaldini seconded and the motion carried without objection.

Director Churchill moved to approve the financial statements for December 2008 and Director Castaldini seconded the motion and the motion carried _{1 of 3} without objection.

Discussion commenced regarding revising the budget. There will be a Budget Committee meeting on February 17, 2009 at 9:00 a.m.

DISTRICT POLICY HANDBOOK, ORDINANCES AND RESOLUTIONS:

A Public Hearing regarding the proposed updated Conflict of Interest Code Ordinance was opened at 10:35. No member of the public was present. **Director Churchill moved to waive the entire reading of the ordinance** **Director Castaldini seconded and the motion carried unanimously. Director Castaldini moved to adopt the updated Ordinance, Director Churchill seconded and a roll call vote was taken:**

AYES: Dick Castaldini, Jim Bequette, and Denny Churchill.

NOES: none.

ABSTAIN: none.

ABSENT: Ruth Jackson, President and Kim Kraul, Vice President

Director Churchill moved to accept Resolution 2009-01, A Resolution to Pay Outstanding Debts as Set Forth Hereinafter.

Director Castaldini seconded and a roll call vote was taken:

AYES: Dick Castaldini, Jim Bequette, and Denny Churchill.

NOES: none.

ABSTAIN: none.

ABSENT: Ruth Jackson, President and Kim Kraul, Vice President

Director Churchill moved to accept Resolution 2009-02, A Resolution Adopting An Amended Fee Schedule.

Director Castaldini seconded and a roll call vote was taken:

AYES: Dick Castaldini, Jim Bequette, and Denny Churchill.

NOES: none.

ABSTAIN: none.

ABSENT: Ruth Jackson, President and Kim Kraul, Vice President

WASTE WATER ISSUES/PROJECTS:

Director Churchill will be writing a response letter to CRWQCB regarding the Wetlands Proposal.

Director Churchill moved to allocate \$5,000.00 to Plumas Corporation to complete the CEQA study, Director Castaldini seconded and the motion passed unanimously.

Terry Benoit and Gia Martynn of Plumas Corporation requested additional funding to offset the costs of the Wetlands study due to the suspension of Prop. 50 monies. Director Castaldini suggested that they write a formal request so that it can be discussed at the regular meeting in March.

Director Castaldini moved to accept the proposal from Mountain Pipeline for TV Inspection of sewer lines, Director Churchill seconded and the motion passed unanimously.

WATER ISSUES/PROJECTS:

Manager Sullivan reported that we are still waiting for a response from CPDH regarding West Boyle Well #7.

AVCSA/JOINT POWERS AUTHORITY:

East Quincy Services District – Director Churchill volunteered to attend EQSD’s March 10, 2009 meeting as he was unable to attend the February meeting.

BOARD & STAFF COMMENT:

The Board discussed the need for a full-time Administrative Assistant and approved General Manager Sullivan to fill the position.

ADJOURNED: Director Churchill made a motion to adjourn the meeting, Director Castaldini seconded, and the motion carried unanimously. The meeting adjourned at 12:10 pm.

Signed:

Attested:

Ruth Jackson, President

Katie Gay
Acting Board Secretary