

MINUTES

Minutes of the regular meeting of the Board of Directors of the Quincy Community Services District held on January 8, 2009 at 900 Spanish Creek Road, Quincy, California, in Plumas County.

Present: Ruth Jackson, President
James Bequette, Director
Kimber Kraul, Director
Richard Castaldini, Director
Denny Churchill, Director
Larry Sullivan, General Manager
Jan Klement, District's Attorney (arrived at 10:15 a.m.)
Jacqui Harris, Acting Board Secretary

The meeting was called to order at 9:00 a.m. by President Ruth Jackson and it was determined that a quorum was present. **Director Kim Kraul made a motion to accept the agenda; Director Richard Castaldini seconded the motion and the motion was carried unanimously.**

APPROVAL OF MINUTES OF December 11: Director Jim Bequette moved to accept the minutes for December 11, 2008, Director Kim Kraul seconded and the motion was carried unanimously.

PUBLIC FORUM: There were no comments.

LEGAL COUNSEL:

Lyn Walters arrived at 9:00 a.m. but had to leave at 9:40 a.m. due to another meeting. Jan Klement did not arrive until 10:15 a.m. It was decided to notify Lyn Walters of the meeting on January 15 and invite her to attend.

Ad hoc committee report regarding land acquisition: Have to have a survey for new line. Larry Sullivan suggests a Record of Survey. Also, that the District needs to submit request for bid to at least (3) surveyors using standard format and that we need to open escrow. After discussion, the Board decided a Record of Survey was needed.

Director Denny Churchill made a motion to initiate escrow and solicit land surveyors' bids, seconded by Director Kim Kraul, motion carried unanimously.

Director Richard Castaldini made a motion for establishment of a Land Acquisition Ad Hoc Committee, seconded by Director Kim Kraul, motion carried unanimously. To start escrow, the District will use Director Jim Bequette's letter. The Ad Hoc Committee consists of Director Bequette, Director ~~Castaldini~~ Churchill, Manager Sullivan and Rick Leonhardt.

GENERAL MANAGER'S REPORT:

General Manager Larry Sullivan reported that the tanks are refurbished and that water meters were estimated for December 2008. ~~Water usage was down~~ The water loss was 23% probably due to tanks being drained. He also gave update on projects complete and pending. There was some discussion regarding the Pine Hill Motel water problem. The Board suggested Manager Sullivan resend Doolittle letter to McClintock. Rich Leonhardt arrived at 9:05 a.m.

Josh Sebald of Feather Publishing arrived at 9:30 a.m.

FINANCIAL REPORTS: Director Churchill moved to approve the bills for December 2008, Director Kraul seconded and the motion carried without objection.

Director Churchill moved to approve the financial statements for November 2008 and Director Bequette seconded the motion and the motion carried without objection.

Manager Sullivan gave update regarding the Actuarial Project. He stated the information had been sent to the consultants. The 2008-09 year will be the one they evaluate and we are waiting for input.

DISTRICT POLICY HANDBOOK, ORDINANCES AND RESOLUTIONS:

The proposed resolutions will be discussed under Item 11 D.

After discussion, Director Kraul made a motion to go forward with publishing a Conflict of Interest Code Ordinance, seconded by Director Castaldini, motion carried unanimously.

The Board directed Manager Sullivan to have staff complete the water ordinance.

WASTE WATER ISSUES/PROJECTS:

Manager Larry Sullivan supports that the District does a Record of survey.

No action has been taken on the Administrative Civil Liability Mandatory Penalty Complaint Response Letter as the District is waiting for a response.

There has been no action on the Proposition 50 Wetlands Project.

WATER ISSUES/PROJECTS.

With regard to the update on the California Department of Public Health Grant for new water well, a check for \$6160 is being mailed today to return the first and last installment from the Ground Water Test Well grant.

Manager Sullivan gave update for West Boyle Well #7.

AVCSA/JOINT POWERS AUTHORITY:

East Quincy Services District – Director Churchill volunteered to attend EQSD’s February 10, 2009 meeting.

The AVCSA Consolidation issues will be discussed at the January 15 meeting.

BOARD & STAFF COMMENT:

The agenda for the January 15, 2009 meeting was discussed.

Regarding the proposed New Rate Resolution, the Board suggested a \$30 turn-on fee.

The Board calendar was gone over. Not sure if there will be a quorum for the February meeting.

Director Jim Bequette moved to approve the Feather River Land Trust MOU, seconded by Director Denny Churchill, motion carried unanimously. (Needs Ruth Jackson’s signature)

The Board established a Personnel Committee meeting for January 27, 2009 at 9:00 a.m. to review the Policy Handbook.

ADJOURNED: Director Churchill made a motion to adjourn the meeting, Director Castaldini seconded, and the motion carried unanimously. The meeting adjourned at 11:30 am.

Signed:

Attested:

Director

Jacqui Harris
Acting Board Secretary