

MINUTES

Minutes of the regular meeting of the Board of Directors of the Quincy Community Services District held on November 18, 2010 at 900 Spanish Creek Road, Quincy, California, in Plumas County.

Present: Kimber Kraul, President (left at 11:40 a.m.)

Richard Castaldini, Vice President
Denny Churchill, Director
Ruth Jackson, Director
Larry Sullivan, General Manager
Katie Gay, Board Secretary
Marilyn Thornquist, Employee
Jan Klement, Attorney at Law
John Breaux, Bernard and Associates
Beverly Hann, Carollo Engineers
Robert Gillette, Carollo Engineers
Jim Webster, Webster Engineering

Absent: Jim Bequette, Director

The meeting was called to order at 9:00 a.m. by President Kim Kraul and it was determined that a quorum was present.

Director Castaldini made a motion to accept the agenda; Director Churchill seconded the motion and the motion carried unanimously.

APPROVAL OF MINUTES OF OCTOBER 14, 2010:

Amend page 2 to read "Director Bequette moved to approve the Notice of Intent for application for USDA funds for publication."

Director Churchill moved to accept the amended minutes for October 14, 2010. Director Jackson seconded and the motion carried unanimously.

PUBLIC FORUM: There was no comment from the public.

LEGAL: The Board went into closed session at 9:05 a.m.

The Board returned to open session at 9:27 a.m. There was no action taken.

AVCSA/JOINT POWERS AUTHORITY:

Director Churchill reported on the Steering Committee meeting.

Director Castaldini reported on the Ordinance Committee meetings.

President Kraul reported on the Managers Meeting.

The Board would like to discuss having the office employees meet with John Breaux to discuss job duties. This will be discussed at the AVCSA meeting on Dec. 1, 2010.

GENERAL MANAGER'S REPORT:

General Manager Sullivan reported on current projects and operational issues.

FINANCIAL REPORTS:

Director Churchill moved to approve the bills for October 2010, Director Jackson seconded and the motion carried without objection.

Director Churchill moved to approve the ¹ of 2 **September 2010 Financial Statements. Director**

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Jackson seconded and the motion carried unanimously.

The audit proposal from Haws, Theobald and Auman was tabled until the December board meeting. John Breaux discussed the accounting proposal for AVCS D.

WASTE WATER ISSUES/PROJECTS:

Director Churchill moved to approve Pay Estimate #2 to Converse Construction. Director Jackson seconded and the motion carried unanimously.

Robert Gillette and Beverly Hann of Carollo Engineers presented information regarding the Diffuser project and the new reporting requirements of the NPDES permit.

Director Churchill moved to approve and pay for the Carollo Antidegradation Report to submit to Jacqueline Matthews. Director Castaldini seconded and the motion carried unanimously.

WATER ISSUES/PROJECTS:

Director Churchill moved to approve Pay Estimate #1 to Dig It Construction. Director Jackson seconded and the motion carried unanimously.

ADJOURNED: Director Churchill moved to adjourn the meeting, Director Jackson seconded, and the motion carried unanimously. The meeting adjourned at 12:05 p.m.

Signed:

Attested:

Kimber Kraul, President

Katie Gay, Board Secretary