

MINUTES

Minutes of the regular meeting of the Board of Directors of the Quincy Community Services District held on November 10, 2011 at 900 Spanish Creek Road, Quincy, California, in Plumas County.

Present: Kimber Kraul, President
Richard Castaldini, Vice-President
James Bequette, Director
Ruth Jackson, Director
Denny Churchill, Director
Larry Sullivan, General Manager
Katie Gay, Board Secretary
Henry Glover, Public
Dan McDonald, Feather River Publishing
Beverly Hann, Carollo Engineers

Absent: None

The meeting was called to order at 9:00 a.m. by President, Kimber Kraul, and it was determined that a quorum was present. **Director Churchill moved to accept the agenda, Director Jackson seconded and the motion carried unanimously.**

APPROVAL OF MINUTES OF OCTOBER 13, 2011:

Director Bequette requested an "s" be added to the medical plan(s).

Director Churchill moved to approve the amended minutes for October 13, 2011. Director Bequette seconded and the motion carried unanimously.

PUBLIC FORUM: The staff presented President Kraul with a token of their appreciation for her 22 years of service to the District.

AVCSA/JOINT POWERS AUTHORITY:

President Kraul and Vice-President Castaldini will attend the LAFCo meeting on November 14th.

BOARD OF DIRECTORS:

Director Churchill moved to approve Resolution 2011-05, Cafeteria Plan and Health Reimbursement Plan. Director Jackson seconded and a roll call vote was taken. Ayes: Jackson, Bequette, Churchill, Castaldini and Kraul. Noes: None, Abstain: None, Absent: None.

Director Bequette reported on the meeting he had with the employees regarding the new health plans. There was some discussion regarding the base rate for dental insurance and the board agreed that for new employees the base rate is what their rate is at the time of hire.

Director Bequette moved to appoint Katie Gay as the Administrator and Privacy Official for the health benefit plans. Vice-President Castaldini seconded and the motion carried unanimously.

President Kraul will attend the PCSDA meeting.

GENERAL MANAGER'S REPORT:

General Manager Sullivan updated the board on various projects.

Vice-President Castaldini moved to approve a \$100.00 minimum charge for hydrant meter rental and usage. Director Bequette seconded and the motion carried unanimously.

The board agreed to send the letter to Waste Management regarding the CPI.

FINANCIAL REPORTS:

Director Bequette moved to approve the bills for October 2011, Director Churchill seconded and the motion carried without objection.

Director Bequette moved to approve the financial statements for September. Director Churchill seconded and the motion carried unanimously.

Director Bequette moved to approve Resolution 2011-06, Appropriation Limits for 2011-12. Vice-President Castaldini seconded and a roll call vote was taken. Ayes: Jackson, Bequette, Churchill, Castaldini, Kraul, Noes: None, Abstain: None, Absent: None.

WASTE WATER ISSUES/PROJECTS:

Director Churchill moved to approve the proposal to repair the plant well water treatment system. Director Jackson seconded and the motion carried unanimously.

The mixing zone study report should be ready for the December meeting.

Michael Dean is scheduled to perform the Biological Assessment on November 14.

Beverly Hann presented information regarding using Zeolite for ammonia removal. She will continue to work on a possible pilot study.

Keith Krantz of PACE Engineering recommended continuing to use the radar to attempt to locate the sewer laterals. The board agreed with Mr. Krantz's recommendation.

WATER ISSUES/PROJECTS:

Director Bequette moved to approve the Progress Payment #1 to Wilburn Construction in the amount of \$32,120.45. Director Churchill seconded and the motion carried unanimously.

ADJOURNED: Director Churchill moved to adjourn the meeting, Director Bequette seconded, and the motion carried unanimously. The meeting adjourned at 12:00 p.m.

Signed:

Attested:

Richard Castaldini, Vice-President

Katie Gay, Board Secretary